Journeys in Mathematics Leadership Grants

The Journeys in Mathematics project seeks to promote teacher leadership in mathematics education. We are offering our program participants the opportunity to enhance the content pedagogy of parents and other teachers through mini-grants of up to $500 for mathematics projects.

Eligibility: All teachers participating in the JiMs program are eligible to apply.

Deadlines: Applications for work conducted in the period July 15, 2006 and December 15, 2006 must be received by noon on June 16th, 2006. Awards will be announced during the week of July 3rd, 2006.

Required proposal components for mini-grants include:

- Proposal Application form (signed by applicant(s) and principal)
- Summary (one typed, double-spaced page)
- Description (two typed, double-spaced pages)
- Budget (one single- or double-spaced page)
- Letter of Support from Principal (one page)

These applications are intended to offer some practice in applying for grants as well as giving an opportunity to think through projects clearly.

Tips for writing:

**Summary:** Be brief and enticing. Clearly state what your project is, what needs it addresses, and what its impact will be. State your goals and objectives.

**Description:** Give more details, including the following as applicable:

- **Objectives:**
  
  - Give more details on the activities and how each assists in meeting the objectives.
- **Needs:**
  
  - What facilities and equipment are needed beyond the $500, and how will they be provided? If partners are involved (business or community), say so (attach a letter of support from any partners).
- **Assessments/Impact:**
  
  - How will you assess the impact of the project? Will it be formative? Summative? How many students, parents, or teachers are expected to be affected?
- **Sustainability:**
Will this project be sustainable beyond the grant? Will there be any products at the end?

Timeline:
- Give a tentative timeline of all activities. Specify personnel and locations.

**Budget:** Budget amounts should be realistic. Each item in the budget should clearly relate to an item in the body of the project description.

**Letter of Support:** This just needs to be there.

**Some reasons why proposals could be disqualified:**

- No signature by the applicant (project director) on the application form
- Proposal exceeds specified page limits
- One or more required components are missing
- Letter of support is not signed
- Proposal arrives after the deadline
- Proposal is not double-spaced
- Proposal does not clearly define objectives
- No assessment method is offered

**More important points:**

This money may be used for the leadership project requirement for the capstone course, but may be used for some other purpose involving mathematics education instead—for example, travel money to give a talk at a conference, t-shirts for the math team you coach, typesetting for an article you wish to publish, etc.

This money is reimbursed to the grantee **after** receipts are submitted. (We may be able to make a single large purchase for a grant, but not many small ones.)

Money not spent by February 1st, 2007 will not be made available, and all purchases should be on the budget or an amended budget approved by JiM.

This money cannot be spent on food and beverages. No purchases of alcoholic beverages are permitted.

Teams of two or more may apply for a grant, but as with any other grant, the amount awarded does not increase with the number of project directors. Teams need only submit one proposal, but all applicants should sign the application form.
Proposal Application Form/Cover Sheet
Journeys in Mathematics Mini-Grants
Spring 2007

Title of Proposal: ___________________________________________________________

Project Director(s): __________________________________________________________

School(s): _______________________________________________________________

Principal’s Name(s) _______________________________________________________

Date submitted: ____________________________________________________________

By signing below, all Project Directors agree to follow the mini-grant guidelines:

Printed Name                  Signature                  Date

Printed Name                  Signature                  Date

Printed Name                  Signature                  Date